Chief Executive Officer – Job Description Summary

Reports to the Board of Directors and is responsible for establishing major goals and objectives for the organization subject to policy approved by the Board of Directors. Provides leadership, direction, and guidance of organization activities in achieving corporate-wide goals and objectives. Represents the organization to regulatory agencies, trade associations, community and civic organizations, customers and other financial institutions.

The complete job description covers the following topics:

- Essential duties and responsibilities
- Supervisory responsibilities
- Performance standards
- Qualification requirements
- Education and experience
- Language skills
- Mathematical skills
- Reasoning ability
- Certificates, licenses, registrations
- Other skills and abilities
- Physical demands
- Work environment