

Maintenance Service Worker

SUMMARY:

Keeps parking lot, entrances and exits to office buildings, or similar building in clean and orderly condition. May also be required to provide simple furnace, air conditioner, and boiler maintenance in order to provide heat, cool air, and hot water for premises.

Job Functions include: (Note: this is a representative list only - complete list provided with purchase)

- Sweeps, mops, scrubs, and vacuums hallways, stairs and office space.
- Empties trash and ensures garbage containers are secured and trash is hauled away on a scheduled basis.
- Maintains building, performing minor and routine painting, plumbing, electrical wiring, and other related maintenance activities. Replaces air conditioner filters.
- Notifies management concerning need for major repairs or additions to lighting, heating, and ventilating equipment.

(also details Supervisory Responsibilities, Qualifications, Education and/or Experience, Language Skills, and work environment)