

Consumer Loan Collection Manager

SUMMARY:

Directs and coordinates activities of departmental employees engaged in collecting delinquent accounts of borrowers.

Job Functions include: (Note: this is a representative list only - complete list provided with purchase)

- Maintains a systematic process for identifying delinquent accounts of borrowers and establishes methods and procedures for immediately responding to delinquent situations with collection activity.
- Reviews collection reports to ascertain status of collections and balances outstanding and to evaluate effectiveness of current collection policies and procedures.
- Audits delinquent accounts considered to be uncollectible to ensure maximum efforts have been taken before assigning bad debt status to account.
- Takes action to repossess, foreclose, and take possession of collateral security involved in delinquent loans. Conducts evaluations of collateral security and arranges for the disposition of same.

(also details Supervisory Responsibilities, Qualifications, Education and/or Experience, Language Skills, and work environment)