

## **Insurance Counselor – Job Description Summary**

Provide friendly caring service to customers while promoting organization products and services. Process insurance claims and counsel customers, and relatives of customers, concerning death and disability by performing the following duties.

The complete job description covers the following topics:

- Essential duties and responsibilities
- Performance standards
- Qualification requirements
- Education and experience
- Licenses
- Language skills
- Mathematical skills
- Reasoning ability
- Other skills and abilities
- Physical demands
- Work environment