

## **Financial Analyst – Job Description Summary**

Under the direction of the Controller prepares various financial reports for senior management and the board of directors that disclose the organization's monetary position; monitors income and expenses for all investment funds purchased; facilitates preparation of and reporting for the annual budget; performs asset/liability management (ALM) analysis; other duties as required.

The complete job description covers the following topics:

- Essential duties and responsibilities
- Qualification requirements
- Education and experience
- Language skills
- Mathematical skills
- Reasoning ability
- Other skills and abilities
- Physical demands
- Work environment